

**Welcome to the 85th  
Annual Meeting & Conference  
Wednesday, October 19, 2022  
At the Hilton Garden Inn  
Freeport, Maine**

**Maine Cemetery Association**



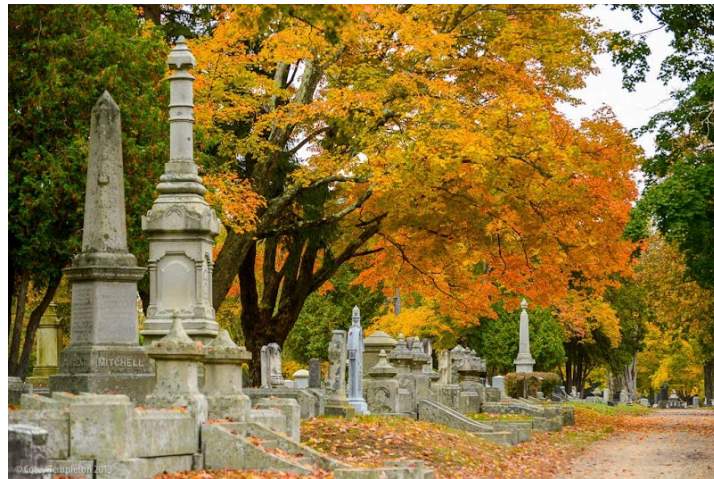




# WELCOME

Members & Guests of the  
Maine Cemetery Association

We Hope You Enjoy Today



*Evergreen Cemetery | Portland, ME | Corey Templeton Photography*

The MCA Executive Committee  
would like to thank all of our vendors  
& service organizations.

**Your Support is Greatly Appreciated**





# 2021-2022 Officers & Directors



## Officers

### **President**

Craig Cunningham  
Cranberry Horn Cemetery  
1 ½ Cundy's Harbor Road  
Harpwell, ME 04079  
(207) 751-0102  
crcunningham1@comcast.net

### **Secretary - Treasurer**

Barbara E. Skelton  
Friends of Freeport Cemeteries  
65 Hunter Road  
Freeport, ME 04032  
(207) 615-3446  
mecem.treasurer@gmail.com

### **Vice President**

Hugh H. LeMaster  
Collette Monuments Inc.  
1051-1053 Sabattus Street  
Lewiston, ME 04240  
(207) 783-2118  
hugh@collettemonuments.com

### **Past President**

Debbie Allen Grover  
Town of North Yarmouth  
10 Village Square Road  
North Yarmouth, ME 04097  
(207) 829-3705  
townclerk@northyarmouth.org

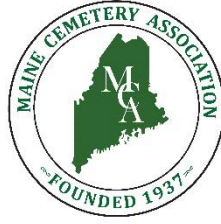
## Board of Directors

Stephen G. Burrill  
Mount Hope Cemetery Corp  
P.O. Box 663  
Bangor, ME 04401  
(207) 645-6589  
stephen.burrill@mthopebgr.com

Todd J. Frederick  
First Parish Cemetery  
180 York Street  
York, ME 03909  
(207)363-3647  
info@firstparishcemetery.org

Susan Ormsby  
(207) 751-1168  
rioslo@aol.com

# Maine Cemetery Association



Wednesday, October 19, 2022

## Annual Meeting & Conference Agenda

**Eagle Room @ Hilton Garden Freeport, Maine**

- |                    |  |
|--------------------|--|
| 8:00 - 9:00 a.m.   | Registration (Coffee & Muffins)  |
| 9:00 - 9:30 a.m.   | <b>Barbara Skelton</b><br>Secretary's Report<br>Treasurer's Report<br><b>Slate of Officers – 2022-2024</b> |
| 9:30 – 10:00 a.m.  | <b>Kyle Rosenberg</b> , Forest to Shore<br>Update on last year   |
| 10:00 - 10:15 a.m. | Break  |
| 10:15 – 10:45 a.m. | <b>Theresa Roberts</b> , Deputy State Registrar and Supervisor   |
| 10:45 – 11:15 a.m. | <b>Election of Officers – 2022 - 2024</b>  |
| 11:15 – 11:45 a.m. | <b>Melissa Willette</b> , Superintendent<br>Maine Veterans Cemetery System                                 |
| 11:45 - 12:00 p.m. | Time for Vendors   |
| 12:00 - 1:00 p.m.  | Lunch/Networking   |
| 1:00 – 1:30 p.m.   | <b>Amber Caron</b> , Director of Communications<br>Wreaths Across America                                  |
| 1:30 – 1:45 p.m.   | <b>Election of Officers – 2022 - 2024</b>  |
| 2:00 - 2:15 p.m.   | Break  |
| 2:15 – 2:45 p.m.   | <b>Helen A. Shaw</b> , MOCA Board Legislation & Law  |
| 2:45 - 3:30 p.m.   | <b>Round Table with Cemeterians &amp; Speakers</b>   |

# Constitution

This organization shall be known as the Maine Cemetery Association.

The goals of the Association shall be the advancement of good, ethical cemetery management, and the free exchange of ideas between the Association members.

The Association shall consist of three (3) classes of members. These shall be regular members, associate members, and honorary members. Regular members shall be those who are actively engaged in the management or supervision of a Maine cemetery. They shall have the right to vote, be eligible to hold office, and pay association dues. Applicants for this class membership must have a minimum of 6 months experience and must be sponsored by a regular member. Associate members shall be those who are engaged in an allied industry or profession. They shall pay association dues, but shall have no vote nor be eligible to hold office. Applicants for this class membership must also be sponsored by a regular member. Applications for regular or associate membership must be approved by the Membership Committee and shall be persons whom the Membership Committee deems worthy of this distinction. Honorary members shall have no vote and shall not be subject to dues.

Annual meeting will be held in the fall of the year and at these meetings sufficient time will be allocated to conduct the business of the Association; including election of officers, Secretary/Treasurer's Report and any other business pertinent to the Association. Special meetings may be called at the discretion of the Executive Committee.

The officers of the Association shall be the President, Vice-President and Secretary/Treasurer. Officers are to be elected by ballot at the annual meeting in the fall, and shall assume their duties at the close of the meeting; they are to serve for two (2) years. The officers and the two most recent Past Presidents and (3) Directors (for a 1 year, 2 year and 3 year terms) shall comprise the Executive Committee. This Committee shall be responsible for the general management of the Association.

A newsletter is to be published four times a year informing members of the results of elections, votes on policy, Executive Committee Meetings and any information pertinent to the membership. The President shall be held accountable for the production of this newsletter. The responsibility may be delegated by the President.

This constitution may be amended by two-thirds vote of those voting members present at the annual business meeting; proposed amendments to be borne on the notice calling the meeting. Seven members shall constitute a quorum.

**Amended October 2004**



## **Code of Ethics**

An organized philosophy concerned with appropriate, sensitive conduct based on the perception of what is right, wrong or just.

Cemetery administration, private or public, is a service-oriented endeavor; therefore, it is our obligation to conduct business in a fair, open and honest manner always within the law and never with deception, untruthfulness, or contempt.

Acknowledging death care as one of the serious requirements an individual must deal with in their life, we pledge to conduct our business with honor and dignity to the dead, and with sensitivity, understanding and thoughtfulness to the living.

We acknowledge the trust, both private and public, that rests in our care to maintain our cemeteries as honorable, dignified memorials maintained neatly and with order in perpetuity.

### **Code of Ethics Review**

Perceived breach of ethics leveled at a member in writing, but the public, other business or other member, will be reviewed by a Committee appointed by the President and, upon consensus that said member knowingly or negligently breached the code, this Committee will recommend appropriate action by the membership. This may be no action, a written reprimand or expulsion from the Association. Written notification will be sent to all members.

---

## **By-Laws**

Membership dues shall be established by the Executive Committee and published at least two (2) weeks prior to the Annual Meeting. A majority vote of the Membership at the Annual Meeting will approve any change.

The Annual Meeting registration fee will be set by the Executive Committee. The amount is to be stated on the notice of the meeting and payable to the Treasurer at the meeting which it covers.

Anyone who neglects to pay dues and membership fees shall be automatically suspended as a member if payment is not received by the Treasurer within 60 days of billing. A suspended member may be reinstated to membership in good standing by the payment of the amount due the Association.

The Membership Committee shall consist of three members to be appointed by the President. They are to report at the Annual Meeting.

At the Annual Meeting, the President may, if three or more members request, appoint an Auditing Committee to consist of two active members, who shall examine the books, accounts and vouchers of the Secretary-Treasurer, at the end of the year, or at any time upon request of the President.

Public statements written or oral may by the President must be reviewed and authorized by the Executive Committee. This may be done in advance or in emergency situations, by telephone.

**Amended October 1989**



# Maine Cemetery Association

## APPLICATION FOR MEMBERSHIP

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

CEMETERY OR COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

CEMETERY CATEGORY (CHECK ONE)

PRIVATE \_\_\_\_\_ MUNICIPAL \_\_\_\_\_ RELIGIOUS \_\_\_\_\_ OTHER \_\_\_\_\_

(FOR NON-CEMETERIANS) BRIEFLY DESCRIBE YOUR COMPANY'S PRODUCTS AND OR SERVICES.

\_\_\_\_\_  
\_\_\_\_\_

CLASS OF MEMBERSHIP APPLIED FOR: (SEE BELOW)

REGULAR MEMBER \_\_\_\_\_ ASSOCIATE MEMBER \_\_\_\_\_

**PLEASE ENCLOSE FIRST YEARS DUES (\$50.00) AND MAIL TO:**

Barbara Skelton, MCA SECRETARY/TREAS.  
65 Hunter RD  
Freeport, ME 04032

The Association shall consist of three (3) classes of members. These shall be Regular Members, Associate Members and Honorary Members. Regular Members shall be those who are actively engaged in the management or supervision of a Maine Cemetery. They shall have the right to vote, be eligible to hold office, and pay Association dues. Applicants for this class of membership must have a minimum of six (6) Month's experience and must be sponsored by a Regular Member. Associate Members shall be those who are engaged in an allied industry or profession. They shall pay Associate dues, but shall have no vote nor eligible to hold office. Applicants for this class of membership must also be sponsored by a Regular Member. Applicants for Regular or Associate Membership must be approved by the membership committee. Honorary Members may be elected on recommendation of the Membership Committee and shall be persons whom the Membership Committee deem worthy of the distinction. Honorary Members shall have no vote and shall not be subject to dues.





# NEW ENGLAND CEMETERY ASSOCIATION

90 Pine Rock Avenue, New Haven, CT 06515 | 203-387-6601 | NECA1902@gmail.com

## MEMBERSHIP APPLICATION / RENEWAL FORM

**2022**

I hereby apply for active membership in the New England Cemetery Association  
And agree to abide by the Constitution and By-Laws of the Association

**Annual dues: \$50.00**

Name \_\_\_\_\_ Title \_\_\_\_\_

Name of Cemetery \_\_\_\_\_

Cemetery Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City / Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

### Type of Cemetery (check all that apply)

Non-Profit  Profit  Municipal  Private  Mutual  Fraternal

Church / Religious  Single Owner  Partnership  Incorporated  Non-Sectarian

Crematory  Columbarium  Mausoleum

**CHECK WITH YOUR STATE ASSOCIATION REGARDING NECA MEMBER STATUS**

**Applicant must be a member in good standing of a cemetery association  
from their respective state.**

**Please indicate below the name of that association of which you are a current member**

CT MA ME NH RI VT

**OTHER:** \_\_\_\_\_

**Signature of Applicant** \_\_\_\_\_

I hereby certify that the information contained in this application is true to the best of my knowledge.

\*\*\*\*\* Mail application with payment made payable to New England Cemetery Association to \*\*\*\*\*

**Dan R. Krueger, Secretary  
New England Cemetery Association  
90 Pine Rock Avenue  
New Haven, CT 06515**

[www.newenglandcemetery.org](http://www.newenglandcemetery.org)

**SAVE  
the  
DATES!**



**2022 Frederick R. Laffond Cemetery Management Seminar**

**Monday Dec 5—Wed Dec 7, 2022**

**The Publick House**

**277 Main St. (Route 131), Sturbridge, MA.**

**Registration Information will come in the fall**

**A wonderful opportunity to LEARN, NETWORK & SHARE**



**NECA Annual Meeting & Conference**

**June 19-21, 2023**

**Colonial Inn**

**48 Monument Square**

**Concord, MA.**