

**Welcome to the 82<sup>nd</sup>  
Annual Meeting & Conference  
October 11, 2019  
At the Hilton Garden Inn  
Freeport, Maine**

**Maine Cemetery Association**







# WELCOME

Members & Guests of the  
Maine Cemetery Association

We Hope You Enjoy Today



**Pine Grove Cemetery – North Yarmouth**

The MCA Executive Committee  
would like to thank all of our vendors  
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**President:** Debbie Allen Grover  
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10 Village Square Road  
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(207) 829-3705  
townclerk@northyarmouth.org

**Vice-President:** Robert LeBlanc  
St. Peter's Cemetery  
217 Switzerland Road  
Lewiston, ME 04240  
(207) 782-8721  
robert.leblanc@portlanddiocese.org

**Secretary ~ Treasurer**  
Barbara E. Skelton  
Friends of Freeport Cemeteries  
65 Hunter Road  
Freeport, ME 04032  
(207) 615-3446  
mecem.treasurer@gmail.com

### Board of Directors

Craig Cunningham  
City of Bath  
1 Oak Grove Avenue  
Bath, ME 04530  
(207) 443-8345  
ccunningham@cityofbath.com

Todd J. Frederick  
First Parish Cemetery  
180 York Street  
York, ME 03909  
(207)363-3647  
info@firstparishcemetery.org

Hugh H. LeMaster  
Collette Monuments Inc.  
1051-1053 Sabattus Street  
Lewiston, ME 04240  
(207) 783-2118  
hugh@collettemonuments.com



**MAINE CEMETERY ASSOCIATION**  
A PROFESSIONAL ASSOCIATION FOUNDED IN 1937

2018 - 2020

**EXECUTIVE COMMITTEE**

**PRESIDENT**

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**PAST PRESIDENT**

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ccunningham@cityofbath.com

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Telephone: 207-783-2118  
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**NOTICE TO THE MEMBERS  
OF THE  
MAINE CEMETERY ASSOCIATION**

Per the By-Laws of this Association, you are receiving notice that the Executive Committee will be calling for a vote of the Maine Cemetery Association's membership at its 80<sup>th</sup> Annual Meeting on October 15, 2019, in Freeport, Maine to increase the annual dues from \$25.00 per year to \$35.00 per year effective with the Annual Dues for the year 2020.

This increase comes after many years in which dues have remained at their current rate. In order to continue growth of this association and the associated costs that goes with hosting our website and annual meeting/conference, the Executive Committee feels this increase is needed.

**By-Laws**

Membership dues shall be established by the Executive Committee and published at least two (2) weeks prior to the Annual Meeting. A majority vote of the Membership at the Annual Meeting will approve any change.

The Annual Meeting registration fee will be set by the Executive Committee. The amount is to be stated on the notice of the meeting and payable to the Treasurer at the meeting which it covers.

Anyone who neglects to pay dues and membership fees shall be automatically suspended as a member if payment is not received by the Treasurer within 60 days of billing. A suspended member may be reinstated to membership in good standing by the payment of the amount due the Association.

The Membership Committee shall consist of three members to be appointed by the President. They are to report at the Annual Meeting.

At the Annual Meeting, the President may, if three or more members request, appoint an Auditing Committee to consist of two active members, who shall examine the books, accounts and vouchers of the Secretary-Treasurer, at the end of the year, or at any time upon request of the President.

Public statements written or oral may by the President must be reviewed and authorized by the Executive Committee. This may be done in advance or in emergency situations, by telephone.

**Amended October 1989**

# Maine Cemetery Association



Tuesday, October 15, 2019

## Annual Meeting & Conference Agenda

### Old Town Hall at the Hilton Garden Freeport, Maine

- |                    |   |
|--------------------|---|
| 8:00 - 9:00 a.m.   | Registration & Social Time (coffee & muffins)   |
| 9:00 - 9:30 a.m.   | Welcome/Announcements <ul style="list-style-type: none"><li>❖ Secretary's Report</li><li>❖ Treasurer's Report</li><li>❖ Vote to increase dues</li></ul>   |
| 9:30 – 10:30 a.m.  | <b>Kyle Rosenberg:</b> City of Bath Arborist <ul style="list-style-type: none"><li>❖ Update on invasive bugs and plants</li></ul>   |
| 10:30 – 10:45 a.m. | Break   |
| 10:45 – 11:45 a.m. | <b>Theresa Roberts:</b> State of Maine Deputy Registrar<br><b>Melissa Boynton:</b> Electronic Data Solutions Supervisor <ul style="list-style-type: none"><li>❖ Changes to the disposition permit process</li></ul> |
| 12:00 - 12:55 p.m. | Lunch/Networking  |
| 1:00 – 2:00 p.m.   | <b>Ron Romano – Author and Cemetery Guide</b> <ul style="list-style-type: none"><li>❖ Maine's Family Billboard monuments</li></ul>  |
| 2:00 – 2:30 p.m.   | <b>Scott Brown:</b> Superintendent, Maine Veterans' Memorial Cemetery System <ul style="list-style-type: none"><li>❖ What is new in the world of Maine Veterans' Cemeteries</li></ul>                               |
| 2:30 – 3:00 p.m.   | <b>Hugh LeMaster:</b> MCA Board of Directors <ul style="list-style-type: none"><li>❖ Legislative Update</li></ul>   |
| 3:00 - 3:15 p.m.   | Break   |
| 3:15 – 3:45 p.m.   | Vendor Showcase   |
| 3:45 – 4:15 p.m.   | Round Table Discussions   |

## *Supplier Supporters for the 2019 Annual Meeting & Conference*



- **CHS Consulting Group:** Tom Daly, (781) 255-9433, [tdaly@cemeteryhelpfulsolutions.com](mailto:tdaly@cemeteryhelpfulsolutions.com), 65 Stanford Dr., Westwood, MA 02090
- **Collette Monuments Inc.:** Bruce Collette, (207) 783-2118, [bruce@collettemonuments.com](mailto:bruce@collettemonuments.com), 1053 Sabattus St., Lewiston, ME 04240
- **Gorham Flag Center:** Derek Auclair, (207) 839-4675, [flaginfo@gorhamflag.com](mailto:flaginfo@gorhamflag.com), 376 Main ST., Gorham, ME 04038
- **Hall Implement Co.:** George Hall, (207) 892-6894, [jdparts@hollimplementco.com](mailto:jdparts@hollimplementco.com), 1 John Deere RD, Windham, ME 04062
- **New England Cremation Supply:** Jerry Bowman, (800) 664-8365, [necremation@metrocast.net](mailto:necremation@metrocast.net), 20 Spaulding Ave., Suite C, Rochester, NH 03868
- **Northland JCB:** Chris Jackson, (603)717-7506, [chris.jackson@northlandjcb.com](mailto:chris.jackson@northlandjcb.com), 114 Hall St., Concord, NH 03301
- **Nomis Publications:** Peggy Rouzzo, (800) 321-7479, [peggy@nomispublications.com](mailto:peggy@nomispublications.com), P.O. Box 5159, Youngstown, OH 44514
- **Watertown Engineering Corp:** Bruce Delle Chiaie, (781) 857-2555, [bruce@watertownengineering.com](mailto:bruce@watertownengineering.com), P.O. Box 308, Whitman, MA 02382



*The Members of the  
Maine Cemetery Association  
Truly Appreciate Your Support.  
Thank You!*



## Guest Speaker Ron Romano



**Ron Romano**, a native of Portland, is a local cemetery historian and author of two cemetery-themed books and multiple papers on stonecutters and gravestones. He serves on the board of the Friends of Eastern Cemetery (“Spirits Alive”) in Portland, where he manages the cemetery walking tours program. He also serves on the board of the national Association for Gravestone Studies and introduced Maine’s Family Billboard Monuments at their national conference in North Carolina in June of 2019.

An interesting collection of nineteenth century grave markers exists in the cemeteries of Maine. Romano calls them "family billboard" markers, and the typical one consists of a large marble slab held above ground by slotted granite posts. Slabs are up to seven feet long and can weigh 500 pounds. While period family monuments are more typically found in the vertical forms of columns and obelisks, billboard markers allowed for horizontal memorialization of Maine’s families. Thirty-seven of these markers have so far been found in nine Maine counties.



~NOTES~



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**Amended October 1989**



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# Code of Ethics

An organized philosophy concerned with appropriate, sensitive conduct based on the perception of what is right, wrong or just.

Cemetery administration, private or public, is a service-oriented endeavor; therefore, it is our obligation to conduct business in a fair, open and honest manner always within the law and never with deception, untruthfulness, or contempt.

Acknowledging death care as one of the serious requirements an individual must deal with in their life, we pledge to conduct our business with honor and dignity to the dead, and with sensitivity, understanding and thoughtfulness to the living.

We acknowledge the trust, both private and public, that rests in our care to maintain our cemeteries as honorable, dignified memorials maintained neatly and with order in perpetuity.

## Code of Ethics Review

Perceived breach of ethics leveled at a member in writing, but the public, other business or other member, will be reviewed by a Committee appointed by the President and, upon consensus that said member knowingly or negligently breached the code, this Committee will recommend appropriate action by the membership. This may be no action, a written reprimand or expulsion from the Association. Written notification will be sent to all members.



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# Constitution

This organization shall be known as the Maine Cemetery Association.

The goals of the Association shall be the advancement of good, ethical cemetery management, and the free exchange of ideas between the Association members.

The Association shall consist of three (3) classes of members. These shall be regular members, associate members, and honorary members. Regular members shall be those who are actively engaged in the management or supervision of a Maine cemetery. They shall have the right to vote, be eligible to hold office, and pay association dues. Applicants for this class membership must have a minimum of 6 months experience and must be sponsored by a regular member. Associate members shall be those who are engaged in an allied industry or profession. They shall pay association dues, but shall have no vote nor be eligible to hold office. Applicants for this class membership must also be sponsored by a regular member. Applications for regular or associate membership must be approved by the Membership Committee and shall be persons whom the Membership Committee deems worthy of this distinction. Honorary members shall have no vote and shall not be subject to dues.

Annual meeting will be held in the fall of the year and at these meetings sufficient time will be allocated to conduct the business of the Association; including election of officers, Secretary/Treasurer's Report and any other business pertinent to the Association. Special meetings may be called at the discretion of the Executive Committee.

The officers of the Association shall be the President, Vice-President and Secretary/Treasurer. Officers are to be elected by ballot at the annual meeting in the fall, and shall assume their duties at the close of the meeting; they are to serve for two (2) years. The officers and the two most recent Past Presidents and (3) Directors (for a 1 year, 2 year and 3 year terms) shall comprise the Executive Committee. This Committee shall be responsible for the general management of the Association.

A newsletter is to be published four times a year informing members of the results of elections, votes on policy, Executive Committee Meetings and any information pertinent to the membership. The President shall be held accountable for the production of this newsletter. The responsibility may be delegated by the President.

This constitution may be amended by two-thirds vote of those voting members present at the annual business meeting; proposed amendments to be borne on the notice calling the meeting. Seven members shall constitute a quorum.

**Amended October 2004**





# Maine Cemetery Association

## APPLICATION FOR MEMBERSHIP

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

CEMETERY OR COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

CEMETERY CATEGORY (CHECK ONE)

PRIVATE \_\_\_\_\_ MUNICIPAL \_\_\_\_\_ RELIGIOUS \_\_\_\_\_ OTHER \_\_\_\_\_

(FOR NON-CEMETERIANS) BRIEFLY DESCRIBE YOUR COMPANY'S PRODUCTS AND OR SERVICES.

\_\_\_\_\_  
\_\_\_\_\_

CLASS OF MEMBERSHIP APPLIED FOR: (SEE BELOW)

REGULAR MEMBER \_\_\_\_\_ ASSOCIATE MEMBER \_\_\_\_\_

**PLEASE ENCLOSE FIRST YEARS DUES (\$35.00) AND MAIL TO:**

Barbara Skelton, MCA SECRETARY/TREAS.  
65 Hunter RD  
Freeport, ME 04032

The Association shall consist of three (3) classes of members. These shall be Regular Members, Associate Members and Honorary Members. Regular Members shall be those who are actively engaged in the management or supervision of a Maine Cemetery. They shall have the right to vote, be eligible to hold office, and pay Association dues. Applicants for this class of membership must have a minimum of six (6) Month's experience and must be sponsored by a Regular Member. Associate Members shall be those who are engaged in an allied industry or profession. They shall pay Associate dues, but shall have no vote nor eligible to hold office. Applicants for this class of membership must also be sponsored by a Regular Member. Applicants for Regular or Associate Membership must be approved by the membership committee. Honorary Members may be elected on recommendation of the Membership Committee and shall be persons whom the Membership Committee deem worthy of the distinction. Honorary Members shall have no vote and shall not be subject to dues.



# New England Cemetery Association

## MEMBERSHIP APPLICATION / RENEWAL FORM

I hereby apply for active membership in the New England Cemetery Association  
And agree to abide by the Constitution and By-Laws of the Association

Annual dues: \$50.00

Name \_\_\_\_\_ Title \_\_\_\_\_

Name of Cemetery \_\_\_\_\_

Cemetery Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City / Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone # 's \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

### Type of Cemetery (check all that apply)

Non-Profit  Profit  Municipal  Private  Mutual  Fraternal

Church / Religious  Single Owner  Partnership  Incorporated  Non-Sectarian

Crematory  Columbarium  Mausoleum

\*\*\*\*\*CHECK WITH YOUR STATE ASSOCIATION REGARDING NECA MEMBER STATUS\*\*\*\*\*

Applicant must be a member in good standing of a cemetery association from their respective state.  
Please indicate below the name of that association of which you are a current member

CT. MA. ME. N.H. R.I. VT.

OTHER: \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

(I hereby certify that the information contained in this application is true to the best of my knowledge)

\*\*\*\*\*YOU MUST RETURN YOUR PAYMENT WITH THIS APPLICATION\*\*\*\*\*

Make Your Check Payable to New England Cemetery Association

Mail To: Raymond Scholl, P.O. Box 227, Milford, CT 06640





## An Invitation to the 50<sup>th</sup> Annual Frederick R. Laffond Cemetery Management Seminar

We invite everyone to attend the 50<sup>th</sup> Frederick R. Laffond Cemetery Management Seminar  
**December 9 – 11, 2019 at the Publick House Historic Inn located in Sturbridge, MA**

We have an exciting line up of speakers; here are some of the topics:

- Cremation Memorialization – Opportunities For Your Cemetery
- Benefitting From Technology – Tools For Success
- Promoting Your Cemetery Through Community Engagement
- Cemetery Landscapes Treatments – Historic to Present – Creating Sustainable Designs
- Offering Families Systematic and Professional Sales Presentations
- Investment Strategies For Cemeteries

FOR THE REGISTRATION FORM & SPONSORSHIP OPPORTUNITIES PLEASE GO TO  
OUR WEBSITE [WWW.NEWENGLANDCEMETERY.ORG](http://WWW.NEWENGLANDCEMETERY.ORG)

We would like to thank all of the New England Cemetery Association members and suppliers for their continued support of this exceptional association, as well as their participation in our events throughout the year.

Sincerely,

*Mary Anne Hawthorne & Kelly Perry*





**50<sup>th</sup> NEW ENGLAND CEMETERY ASSOCIATION  
FREDERICK R. LAFFOND CEMETERY MANAGEMENT SEMINAR  
PUBLIC HOUSE HISTORIC INN, STURBRIDGE, MA  
MONDAY, DECEMBER 9<sup>th</sup> – WEDNESDAY, DECEMBER 11<sup>th</sup>, 2019  
RESERVATION & REGISTRATION**

Chairperson: Mary Anne Hawthorne      Co-Chairman: Kelly Perry

Name \_\_\_\_\_

Badge Name / Nickname \_\_\_\_\_

Roommate's Name (If Applicable) (Please fill out one full sheet for each individual) \_\_\_\_\_

Cemetery/Company \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Area Code / Telephone # \_\_\_\_\_

Fax # \_\_\_\_\_

Email Address \_\_\_\_\_

Is this your first time attending this event? \_\_\_\_\_ YES \_\_\_\_\_ NO

*In recognition of the 50<sup>th</sup> Anniversary of N.E.C.A.'s  
Frederick R. Laffond Cemetery Management Seminar, this year's event will  
be hosted without any additional seminar or non-member fees.*

**Members and Non - Members**

Single Occupancy	<input type="checkbox"/>	\$500.00
Double Occupancy	<input type="checkbox"/>	\$400.00 (Per Person)
Commuter Rates:		
Day Rate Monday (no meals)	<input type="checkbox"/>	\$ 10.00
Tuesday (lunch only)	<input type="checkbox"/>	\$ 60.00
Tuesday (lunch & dinner)	<input type="checkbox"/>	\$140.00
Additional Night	<input type="checkbox"/>	\$105.00

Total      \$ \_\_\_\_\_

CHOOSE ONE for TUESDAY Dinner:  Prime Rib Au Jus  Baked Stuffed Chicken  
 Vegetarian Selection

PLEASE NOTIFY US IF YOU HAVE ANY FOOD RESTRICTIONS OR REQUESTS

**November 8<sup>th</sup> is the DEADLINE for room guarantee. NO REFUNDS after November 20<sup>th</sup>.**

Payment in full MUST accompany each registration.  
(The only exception will be a purchase order from Municipal Cemeteries.)

Make checks payable to N.E.C.A. • NECA FEDERAL ID# 22-257-5156

Send completed registration form and check to:  
Dan Krueger, NECA Secretary  
Beaverdale Memorial Park, 90 Pine Rock Ave, New Haven, CT 06460

For additional Information, please contact:  
Mary Anne Hawthorne 860-956-3311 or Kelly Perry 401-272-1314

**Casual attire for the entire management seminar.**



## **MEMBERSHIP DIRECTORY**





Follow the Maine Cemetery Association



[www.maineceemetery.org](http://www.maineceemetery.org)

and on Facebook



<https://www.facebook.com/maineceemeteryassoc/>

